

HUB Advisory Committee Notes  
September 15, 2009 meeting

Present: Committee Members – Todd Baldwin, Cynthia Barnes, Bo Chisholm, Jarvis Harris, Deena Hayes, Natalie Taylor  
Staff – Allen Bailey, Leo Bobadilla, Gerald Greeson, Andy LaRowe, Sharon Ozment, Monica Walker  
Others – Kelvin Currie, All Seasons Refrigeration; Harthel Jarmon, Kingdom Commercial Services; Cornelius Lamberth, Sr., ICORE; Yolanda Rose, Horus Construction; and Joe Wilson, ASJ Wilson Construction.

Committee Chairwoman Deena Hayes opened the meeting with welcoming remarks at 11:42 a.m.

Executive Director of Facilities & Construction Andy LaRowe reviewed MWBE participation for 2008 bond projects. The cumulative MWBE participation for all projects in the 2008 bond design phase equals 26.22%; 16.51% MBE and 9.51% WBE. The cumulative MWBE participation in the construction phase equals 30.02%; 16.40% MBE and 14.79% WBE. Mr. LaRowe indicated the information was included in the Construction Update that was presented to the Board of Education at its August 27, 2009 meeting. A breakdown of each project was also reviewed.

Eastern Guilford High School

Design:	MBE	10.31%	Construction:	MBE	9.42%
	WBE	14.51%		WBE	12.11%
	MWBE	24.82%		MWBE	21.53%

Jamestown Middle School

Design:	MBE	33%	Construction:	MBE	7.64%
	WBE	15%		WBE	21.01%
	MWBE	48%		MWBE	28.65%

Ragsdale High School/Autism Wing

Design:	MBE	12.6%	Construction:	No construction data yet to report	
	WBE	1.4%			
	MWBE	14.0%			

Meredith Leigh Haynes – Bennie Lee Inman Education Center

Design:	MBE	0%	Construction:	MBE	15.00%
	WBE	8.63%		WBE	0%
	MWBE	8.63%		MWBE	15.00%

Southeast Middle & High Schools

Design:	MBE	33%			
	WBE	7%			
	MWBE	40%			

Alamance Elementary School

Design: MBE 7.5%  
WBE 7.5%  
MWBE 15.0%

Summerfield Elementary School

Design: MBE 14.0%  
WBE 7.5%  
MWBE 21.5%

Southwest High School

Design MBE 10%  
WBE 10%  
MWBE 20%

Southeast Area Elementary School/Autism Wing

Design: MBE 0%  
WBE 0%  
MWBE 0%

Allen Middle School

Design MBE 0%  
WBE 60%  
MWBE 60%

North Greensboro Area Elementary School

Design: MBE 6.5%  
WBE 11.3%  
MWBE 17.8%

Grimsley High School

Design: MBE 85%  
WBE 0%  
MWBE 85%

Airport Area High School/Autism Wing – architect firm has not been selected for this project

Northwest High & Middle School

Design: MBE 0%  
WBE 0%  
MWBE 0%

McLeansville Elementary School

Design: MBE 0%  
WBE 0%  
MWBE 0%

Allen Jay Middle, Dudley High and High Point Central High projects: no design information to report at this time. Information will be provided during the next Construction Projects Update report to the Board.

Heating and Air Conditioning Projects

Design:	MBE	48.89%
	WBE	16.58%
	MWBE	65.47%

Mobile Classroom Relocations

Design:	MBE	0%	Construction:	MBE	67.85%
	WBE	0%		WBE	17.63%
	MWBE	0%		MWBE	85.48%

Other Projects

Union Hill Elementary School					
Design:	MBE	65%	Construction:	MBE	8.87%
	WBE	0%		WBE	20.26%
	MWBE	65%		MWBE	29.13%

Mr. LaRowe reminded meeting attendees that the district was in the early phases of the bond program.

Chief Operations Officer Leo Bobadilla provided a point of reference by sharing the MWBE participation for architect/construction/renovation expenditures of previous bonds:

2000 bond, \$129.5M in architect/construction/renovation expenditures  
MWBE 8.50%; MBE 5.96%; WBE 2.54%

2003 bond, 248M in architect/construction/renovation expenditures  
MWBE 16%; MBE 4.02%; WBE 11.98%

MWBE Coordinator Todd Baldwin shared efforts undertaken to increase the district's MWBE participation. Several such efforts include morning meetings/outreach efforts and networking; Purchase Requisition Review Team for projects under \$30K; and communicating the importance of MWBE participation to Construction Management at Risk (CMAR) vendors. Mr. Bobadilla indicated the district continues to seek new ways to communicate the importance of MWBE participation and to facilitate the process of working with the district, completing forms and following procedures.

Committee member Jarvis Harris asked Mr. Baldwin what feedback he was receiving from contractors in the community regarding working with GCS. Mr. Harris suggested a survey of contractors be conducted to find out how they feel about working with GCS and what GCS can do to help them through the process.

The committee discussed the manner in which projects and related bids are advertised. It was suggested that the district post requests for bids on the GCS website for informal and formal bids. Then, perhaps a link could be automatically emailed to companies alerting them to the request for bids. Sharon Ozment indicated she would inquire as to the possibility of this technology and provide an update at the next meeting.

Ms. Hayes requested a breakdown of groups included in MBE and WBE as well as the participation rate of each group so that the district can do outreach to all diverse groups.

Ms. Ozment reviewed the guidelines for the Purchase Requisition Review Team (PRRT) used for projects under \$30K. The guidelines will be added to the district's website. (PRRT Guidelines can be found at this link: <http://www.gcsnc.com/depts/finance/index.htm>)

Mr. LaRowe reported that staff was looking at future project bid schedules for bond projects and how to coordinate MWBE outreach events. Committee Member Cynthia Barnes shared that UNC-G holds joint events for projects and CMAR companies share responsibilities in planning. UNC-G specifies who is responsible for each aspect of the outreach event. A similar arrangement may be feasible for GCS.

Meeting adjourned at 1:00 p.m.

**Next Meeting:** Tuesday, October 27, 11:30 a.m. until 1:00 p.m., Board Room, Eugene Street Administrative Building, 712 N. Eugene Street, Greensboro.